



MINUTES OF MEETING #3 (2008-09)

**SENATE GOVERNANCE COMMITTEE**

WEDNESDAY, NOVEMBER 5, 2008, 3:00 PM

SANKEY CHAMBER, MACKENZIE CHOWN COMPLEX

PRESENT: Professor Rick Cheel (Chair), Professor Tansu Barker, Mr. Patrick Beard, Professor Irene Blayer, Mr. Joseph Brown, Professor Maureen Connolly, Mr. Mike Farrell (Recorder), Dr. Greg Finn, Mr. Rob Lanteigne, Interim Dean Joffre Mercier, Ms. Laurie Morrison, Professor Michael Plyley, Professor Stan Sadava, Professor Susan Sydor

REGRETS: Dean Rosemary Hale

**1. Approval of Minutes**

The minutes of the Senate Governance Committee (2008-09) meeting #2 held October 1, 2008 were circulated prior to the meeting.

**MOVED** (Finn/Lanteigne)

**That the minutes of the Senate Governance Committee (2008-09) meeting #2 held October 1, 2008 be approved.**

**CARRIED**

**2. Executive Director ITS as ex officio member of the Information Technology and Infrastructure Committee**

Professor Cheel informed the Committee that on September 24, 2008, Senate approved that the position of Executive Director, Information Technology Services become an *ex officio* voting member of Senate. The inclusion of this position adds a needed voice on Senate. This position is currently a resource person for the Information Technology and Infrastructure Committee. It would be appropriate with respect to the University-wide responsibilities of this portfolio and its connection to the academic program to have *ex officio* voting status on the Committee.

**MOVED** (Plyley/Sydor)

**That the Governance Committee recommend to Senate that FHB II: 9.7.2 be amended to include the position of Executive Director, Information Technology Services as an *ex officio* voting member of the Information Technology and Infrastructure Committee**

**CARRIED**

**3. Faculty of Business representative on the Research and Scholarship Committee**

Professor Cheel notified the Committee that a Faculty of Business representative is now required on the Research and Scholarship Policy Committee. He has contacted the Interim Dean of Business to request a replacement for the seat on the Committee.

**4. Terms of Reference - Information Technology and Infrastructure Committee**

A memo from Professor Carol Merriam, Vice-Chair of the Information Technology and Infrastructure Committee, regarding the Terms of Reference of the Committee was circulated to the Governance Committee with the meeting materials. The Committee requested that the Governance Committee review the Terms of Reference of the Information Technology and Infrastructure Committee with respect to library matters. The current Terms of Reference (FHB II: 9.7.1) include that the Information Technology and Infrastructure Committee recommends regarding:

- f) the method of distributing Library acquisitions funds
- g) the development of Library services

Library matters are fully covered by two other Senate Committees, the Teaching and Learning Policy Committee and the Research and Scholarship Policy Committee. The Committee is questioning if the references to the library should be deleted as those may have been carried over from when a separate Senate Library Committee existed.

Should the Governance Committee recommend the deletion of these references, it would be further suggested that the *ex officio* position of the University Librarian on the Committee be changed to a designated resource position.

Following discussion, it was agreed that University Librarian Margaret Grove be invited to attend the next meeting of the Committee to clarify the requested change to the Terms of Reference.

**5. Report on the review of the criteria and process for awarding Honorary Degrees**

The Committee discussed the revised draft of the *Procedures and Guidelines for Honorary Degrees* dated October 24, 2008, which was distributed with the meeting materials along with the current *Guidelines for Nomination of Honorary Degrees*.

Professor Cheel drafted the revised version based on the input of the Committee from the previous meeting. Prior to the meeting, the draft was shared with the sub-committee reviewing the guidelines. The Committee reviewed and discussed the proposed criteria and process and agreed that the Governance Committee should continue to be responsible for reviewing nominations and making recommendations to Senate. It was noted that a goal of the review is to be more rigorous with the process and criteria.

Some editing suggestions were noted by the Chair. Professor Cheel will revise the draft based on the input received and report to the Committee at its next meeting.

**6. Advisory Committee for the Search for the Dean of Graduate Studies - proposed motion and memo**

A proposed motion regarding the Advisory Committee for the Dean of Graduate Studies and a draft memo to all Deans, Chairs and Directors were circulated with the meeting materials. Professor Cheel distributed a revised motion to the Committee during the meeting.

The memo is a call for nominations, as outlined in the Faculty Handbook, to all Chairs and Directors requesting nominations of full-time tenured faculty members from graduate programs across the University who may be among those chosen for positions on the Advisory Committee for the selection of the Dean of Graduate Studies.

Following discussion of the nomination and selection process, the Committee agreed to delete the last sentence of the draft memo regarding those who were selected by some internal “democratic process”, such as a Faculty election or a Graduate Program election, being favored over nominees put forward on the basis of other means. As a result of this decision, the revised motion was not considered. It was agreed that individuals may nominate themselves, be nominated by another tenured faculty member, or be selected by respective Departments or Faculties. The Governance Committee will consider all nominations and select the nominees to recommend for membership of the Advisory Committee to the President.

A list of faculty members who previously served on advisory committees would be provided for the next meeting.

**7. Organizational nomenclature review**

Professors Cheel, Connolly, Sydor and Plyley will meet as a sub-committee to review organizational nomenclature and report back to the Committee.

**8. Recognizing service to Senate**

In September 2008, Senate Committee Chairs and Vice-Chairs were asked to bring to their respective Committees for discussion ways of recognizing service to Senate. The Governance Committee was to discuss and compile the responses for the consideration of Senate on December 10, 2008.

A memo from the Chair of the Senate Teaching and Learning Policy Committee regarding Forms of Recognition for Senators was distributed to the Committee during the meeting. The memo summarized the suggestions for recognizing service from a meeting held on October 22, 2008. The Governance Committee reviewed and commented on the suggestions and members then provided additional input as follows:

- Consider the possibility of release time for the Chair of Senate. What would be the process? Could Senate make the request?;
- Some suggestions may have budget implications;
- Is service something one is compensated for when service is part of our duties?;
- There needs to be ways to show that service is valued;
- There are several awards for faculty related to teaching and research, but not for service;
- Could an award have a monetary value?;
- The perception of being a Senator has eroded as the University has grown;
- An award for Senator of the year would recognize the amount of work involved;
- Need to consider the Professional Librarian perspective in matters of recognition;
- The Convocation procession should be organized in a manner that places Senators in a prominent position.

## **9. Other business**

The Committee discussed the timing and agenda for its next meeting as there would be a meeting with Chairs, Vice-Chairs and Secretaries and a presentation on the Brock Branding Project. It was agreed that the meeting would be held on December 3, as follows:

- 10:15 a.m. - Governance Committee meeting with Chairs, Vice-Chairs and Secretaries
- 11:00 a.m. - Presentation by Target Marketing regarding the Brock Branding Project (Governance Committee with Chairs, Vice-Chairs and Secretaries)
- 11:45 - 1:00 p.m. - Regular meeting of the Governance Committee.

On another matter, the Committee commented on the transformational gift to the University recently received from Dr. Marilyn Walker noting her extraordinary generosity and the naming of the Marilyn I. Walker School of Fine and Performing Arts.

**MOVED** (Mercier/Sydor)

**That the Chair of Senate send a letter of thanks and gratitude to Dr. Marilyn Walker in recognition of her transformative gift to the University and for her extraordinary generosity.**

**CARRIED**

## **10. Adjournment**

The meeting adjourned at 4:37 p.m.