(Circulated prior to approval)

Brock University
Senate
St. Catharines, Ontario, Canada L2S 3A1
T: 905-688-5550, Ext. 3334 F: 905-688-9754
www.brocku.ca

MINUTES OF MEETING #1 (2008-09)

SENATE INFORMATION TECHNOLOGY AND

INFRASTRUCTURE COMMITTEE

WEDNESDAY, OCTOBER 22, 2008, 11:00 AM

BOARD ROOM, 13TH FLOOR, SCHMON TOWER

PRESENT: Professor Carol Merriam (Vice-Chair), Mr. Joseph Brown, Professor Maureen Connolly, Professor Marilyn Cottrell, Ms. Margaret Grove, Mr. Roelof Makken, Mr. Kurtis McCartney, Interim Dean Joffre Mercier, Professor Kirill Samokhin

Dr. Jack Miller, Mr. Steven Pillar, Mr. Tom Saint-Ivany, Ms. Margaret Sanderson, Ms. Joanne Smith, Mr. Scott Walker, Ms. Margaret Thompson (Administrative Support)

REGRETS: Dr. Terry Boak, Dr. Greg Finn, Dean James Heap, Ms. Sharilyn Ingram, Professor Eli Levanoni, Professor Dan Malleck, Professor Joyce Mgombelo, Ms. Joy Rogers, Dr. Philip Wright

1. Welcome and Introductions

Professor Merriam, Vice-Chair of the Committee, welcomed members and called the meeting to order. Self-introductions were made.

2. Review of Terms of Reference

The Committee's Terms of Reference had been posted with the meeting materials for information. During a brief discussion, the University Librarian noted that library matters are well covered in two other Senate Committees, namely the Teaching and Learning Policy Committee and the Research and Scholarship Policy Committee. It was questioned if the references to the library within the Terms of Reference (FHB: 9.7.1 - f and g) should be deleted as those may have been carried over from when a separate Senate Library Committee existed. The matter would be referred to the Senate Governance Committee for consideration.

3. 2007-08 Annual Report

The 2007-08 Annual Report of the Committee had been posted with the meeting materials for information.

4. Nomination of Chair

Professor Merriam related that the position of Chair of the Committee remained vacant and questioned if any member present would be willing to serve in this capacity. As no member accepted, the matter would be referred back to the Senate Governance Committee.

5. Facilities Management

5.1 Major Capital Projects Update

[The following project status updates to the Capital Projects and Facilities Committee of the Board had been posted with the meeting materials: Learning Commons and Fire Alarm Replacement, Welch Hall Addition, Second Campus 13.8kv Electrical Feed and Blackstart Generator, 4 Norman Road, School of Fine and Performing Arts, Artificial Sports Field Study, and Thistle Courtyard Marketplace.]

Mr. Walker reviewed each of the project status update reports for the information of the Committee.

5.2 Project Plans

[The *Facilities Management FY 2007-08 and FY 2008-09 Project Plans* had been posted with the meeting materials.]

Mr. Saint-Ivany provided an overview of the project plans for the information of the Committee.

5.4 New Building, Occupants, Relocations

[A memorandum re: *New Buildings, their Occupants and Relocations* dated October 6, 2008 had been posted with the meeting materials.]

Dr. Miller reviewed his memo to Dr. Boak which contained recommendations regarding the occupants of new and vacated space.

5.5 MTCU Long Term Capital Plan Submission

[A memorandum *Long Range Capital Planning Brock University Response to MTCU - Introduction and Executive Summary* dated September 3, 2008 had been posted with the meeting materials.]

Dr. Miller provided an overview of Brock's response to the MTCU's request to Universities and Colleges for information on proposed capital projects as part of the government's commitment to develop a ten-year $60 billion infrastructure plan for the Province.

5.6 COU Triennial Space Survey

Dr. Miller provided a brief oral update noting that detailed comparative information would be presented to the Committee following the publication of the space survey by the Council of Ontario Universities.

6. Other Business

There was no other business.

7. Adjournment

The meeting adjourned at 12:00 noon.