

**MINUTES OF MEETING #1 (2008 - 2009) OF THE
SENATE RESEARCH AND SCHOLARSHIP POLICY COMMITTEE
HELD ON MONDAY, SEPTEMBER 29th, 2008 AT 1:30PM - 3:00PM
IN MC D350-L**

PRESENT: Dr. Gary Pickering (Chair), Ms. Melissa Barnard, Dr. Terry Boak, Dr. Sandra Bosacki, Dr. Ian Brindle, Dr. Tamara El-Hoss (Vice-Chair), Ms. Margaret Grove, Dr. Bulent Menguc, Dean Joffre Mercier, Dr. Tim O'Connell, Dr. Tom O'Neill, Dr. Lynn Rempel, Dean Marilyn Rose, Dr. Matthew Royal, Dr. John Sivell, Dr. Angus Smith, Ms. Judy Maiden (Recorder)

GUESTS: Dr. Liette Vasseur, new Vice-President Research, Dr. Barry Wright

REGRETS: Ms. Frances Chandler, Mr. Hassan Khalid

Introductions / Welcome

Professor Pickering welcomed members and guests to the 1st meeting of the year. A welcome from the committee was extended to Dr. Liette Vasseur whose appointment as Vice-President Research will commence on January 1, 2009.

Round table introductions were made by each member.

1. Approval of Agenda

MOVED (Mercier/El-Hoss)

THAT the agenda be accepted with the addition to "Other Business"- Graduate/Research Conference (Dean Marilyn Rose)

CARRIED

2. Approval of Minutes of Previous Meeting

MOVED (El-Hoss/Smith)

THAT the minutes of the #7 (2007 - 2008) Senate Research & Scholarship Policy Committee held on May 26th, 2008 be approved.

CARRIED

3. **Business Arising**

A proposal for the Research Unit for Global Education (RUGE) was forwarded by the Faculty of Education to the committee in April. After the proposal was reviewed by the committee at the May meeting, clarification of the budget was requested. It was suggested the approval of the Research Unit be deferred as there was no clear explanation of the budget and no adequate response had been received regarding this request. It was requested this proposal be tabled to the next meeting.

THAT the Research Unit for Global Education (RUGE) be tabled to the next meeting until the request for budget information has been adequately satisfied.

MOVED (El-Hoss/Mercier)

CARRIED

Dean Rose asked for the names of the people Dr. Anne Elliott had suggested be contacted to provide budget clarification be forwarded to the committee.

ACTION Ms. Judy Maiden will send the names of the two people who were requested to provide RUGE budget information to the committee.

4. **New Business**

Determine committee priorities for 2008-09 and look at reorganizing the sub-committees.

Professor Pickering stated sub-committee priorities need to be determined for the coming year. Last year's larger committee felt some of the issues and concerns dealt with in the sub-committees overlapped.

4.1 **Best Practices**

The Best Practices sub-committee struggled with the kind of best practices they were to promote. A grant writing person was rejected as an idea and it was felt more direction was needed on what the larger committee wants explored this year. Whether a speaker series or to move in another direction. Professor Bosacki felt there was overlap between the Best Practices and the Identify Key Researchers for External Recognition/Raising our Profile sub-committees. It was noted it would be good to work in collaboration with the other committees.

4.2 **Identify Key Researchers for External Recognition/Raising our Profile**

The online database was discussed and raising the profile by using the web is viewed as being important. There is an expertise database which was

created by the Office of Research Services and the Faculty of Graduate Studies, but it is currently not on-line.

With the recent university branding exercise there were questions asked as to what kind of messaging is emerging. It was suggested Ms. Martha Nelson be invited to talk to the committee regarding the university brand. Target Marketing and Communications was retained in August to bring the new Brock brand platform to life through the creative process. The creative strategy brief will be reviewed by the Advancement, Community Relations and Research Committee, on October 2nd.

Ms. Grove felt the sub-committee priorities should include scholarly communication - open access and publicly funded research should be made publicly available as this is the norm in other universities. These issues will be considered with the Graduate Studies Committee and Ms. Grove will bring this forward to the committee for further discussion when it has been reviewed by the Graduate Studies committee.

ACTION Professor Tamara El-Hoss to follow up with Ms. Frances Chandler on the status of the expertise database

4.3 Policies and Procedures

Dr. Brindle suggested a wide ranging discussion of Intellectual Property take place with the committee as the current policy is in variance with other policies in the university in regard to the impact of the current policy on rolling out issues related to patent protection and copyright protection. It was mentioned that years ago the University of Cambridge assigned Intellectual Property to the University as it was seen to be a benefit to the University. Dr. Brindle would like to invite the person in charge of the University of Cambridge Intellectual Property policy to meet with the committee to discuss their policy.

As the Intellectual Property issues move forward in negotiations the issues become very complicated and writing the agreements can be very difficult because the Intellectual Property issue in the agreement is ambiguous. Whatever is decided needs to be discussed with the committee first. The wording needs to be cleared up and this is not a trivial matter. There is urgency for this discussion. From the graduate side, in regard to doctoral defense, documentation needs to be developed around this issue. Ms. Maureen Murphy has the policy and is currently working on it and will prepare information and provide detail to the committee.

Professor Sivell suggests there is a question about health and safety rules and things related to that and it needs to be encouraged to come along more quickly. Dr. Boak has reviewed a draft of the Field and Safety

Policy. He is receiving feedback from various individuals and the policy will come to the committee for comment and feedback shortly.

4.4 Financial

i. Dean's allocation of research monies

Last year the deans were polled regarding how much in financial resources they were providing for research through to their faculties, but input was not received from all faculties. A new questionnaire was developed to ask where the dollars for internal research funding are spent and is ready to be sent to the deans, but it was felt that this may not be useful at this point because an older model was used to obtain the original information. There is a new model and it will be sent before the committee. It was felt this process should not continue because there are three new interim deans and one new Vice-President Research and they would not know what has taken place, but the former deans would have a better picture, although this could be viewed as beneficial because of this fact.

Dr. Boak felt we would be looking at revenue generation and it can become very comprehensive. It may be better to look at this funding in another year through shadowing. When the new model comes out it needs to be implemented to encourage and provide incentives for faculties and other units to look at ways of generating revenue. It was mentioned that there are going to be needed resources. Questions were asked in regard to how research might be funded, how the office might be set up, how we would have a direct line to know what the university is thinking of and how to support this entity. It was thought that one issue is we need to have a clearer Strategic Plan for research which incorporates the Faculty of Graduate Studies and has better alignment with the Vice-President Advancement. There needs to be good communication. It was not known how many of the deans have an Advancement Officer within their faculties, but the committee should hear what they see their role as in promoting the research and scholarship of the university. It was thought the sub-committee could think of what should be tracked and investigate to see what changes are afoot.

Dr. Brindle mentioned the Office of Research Services is trying to recruit a Communications Manager, but so far it has been a failed search to find a candidate that would be adequate for the job. Once the position is filled this person could be helpful with what has been discussed.

The committee wondered whether the Committee Chair and Vice-Chair may want to think further on sub-committee structure and bring their thoughts back to the next committee meeting. A general discussion ensued and it was decided that the Chair and Vice-Chair will meet to discuss this.

- ACTION** Professor Pickering to invite Ms. Martha Nelson to a Committee meeting to discuss the university brand
- ACTION** Professor Pickering and Professor El-Hoss to arrange a meeting with Target Marketing and Communications
- ACTION** Professor Pickering and Professor El-Hoss will meet to discuss reassigning members and restructuring the subcommittees prior to the next meeting
- ACTION** Dr. Brindle will invite Dr. Debbie Inglis the new Director of the Cool Climate Oenology and Viticulture Institute (CCOVI) to make a presentation on the CCOVI restructure at the November meeting.

5. Updates and Information Items

- 5.1 An ad for a Director for the Office of Research Services went out to a variety of sources the beginning of September. The deadline for submissions was Thursday, September 25th, 2008. A review of the files has taken place. Interviews will be held in November.
- 5.2 An enquiry was made as to where the discussion of Centers, Institutes and Research Units lies. It was decided that follow up is needed.
- ACTION** Professor Pickering will follow up with the Governance Committee on where the matter of Centers, Institutes and Research Units lies.

6. Other Business

- 6.1 Dean Rose noted that the Graduate Research Conference Committee decided, in order to reduce the committees' workload, that three events will be held throughout the course of the year instead of holding one conference over several days; The "Mapping the New Knowledges" conference will be split into three sessions; in November a Plenary Session/Public lecture with a guest speaker of interest to graduate students and the entire community on graduate studies/graduate culture; in March a Poster Session with a Research Café; on May 1st an Oral Session which will include Papers, Roundtables, and the like. These are powerful opportunities for graduate students to present their work and add this involvement to their CV's which may ultimately help them to put forward better applications.

An appeal was made to the committee by Dean Rose to hear from individuals who could express their excitement through their own stories of personal triumph. This year students would like to hear about

“Pathways and Options” and the conference committee is looking for a diverse range of people with various stories to tell. They would like to have four people make presentations that would open the discussion on how to open pathways and present options to the graduate students. It was suggested the oral presentation event would be a great opportunity to have External Relations set up a podcast.

It was mentioned that alcohol need not be at an event of this nature as it is not necessary for a successful event. Other ideas should be invested in first. Trying to keep costs low is also an important factor. Dr. Brindle suggested Mr. Andy Panko from Arcturus Environmental would be a good speaker for this event as he is involved in various activities and a noteworthy speaker. The Advancement Office may be able to suggest people to make presentations at these events. The events are trying to play into the universities academic plan by showing how people have gone out and used their degrees, but also to showcase people who have gone in other paths or in different directions.

- 6.2 It was noted there is a conflict with a committee member’s schedule which makes it impossible for him to attend the meetings as they are currently scheduled. Discussion ensued in regard to changing the dates and times for the meetings. It was suggested it is not always a viable alternative to change the date and time of the meetings because it is not always possible to have all members attend each of the meetings due to scheduling difficulties. Dr. Boak suggested another member of the Faculty of Business be asked to attend the meetings in place of the member if he is not able to attend on the dates and times selected. Professor Pickering will speak with the Interim Dean. It was suggested the Governance Committee be asked to suggest a Faculty of Business replacement for Professor Menguc if he is not able to attend the meetings as scheduled.

ACTION Professor Pickering will contact Professor Menguc with the outcome of the committee’s decision

ACTION Professor Pickering will approach the Governance Committee and the Interim Dean in the Faculty of Business with a request that they appoint another representative who is avail to attend the scheduled meetings.

Future meeting dates as follows;

Monday, November 3rd - 1:30pm – 3:00pm

Monday, December 8th - 1:30pm – 3:00pm

All the above meetings will be held in the Research Services/Graduate Studies Boardroom (MC D350-L).

7. Adjournment

MOVED (O'Neill /Mercier)

THAT the meeting be adjourned

CARRIED

The meeting adjourned at 2:40pm