



MINUTES OF MEETING #7 (2006-07)

SENATE GOVERNANCE COMMITTEE

WEDNESDAY, MARCH 14, 2007, 3:00 PM

SANKEY CHAMBER, MACKENZIE CHOWN COMPLEX

PRESENT: Professor Maureen Connolly (Chair), Professor Irene Blayer, Professor Rick Cheel, (Vice-Chair), Mr. Mike Farrell (Recorder), Dr. Jack Lightstone, Professor William Mathie, Mr. Damien O'Brien, Professor Stan Sadava, Dean David Siegel, Professor Mary Louise Vanderlee

ALSO

PRESENT: Professor Jean Bridge (for item 2.a): Department of Visual Arts Self-Study; Professor Jane Koustas (for item 2.b): Department of Modern Languages, Literatures and Cultures Self-Study; Professor Gyllian Raby and Professor Natalie Alvarez (for item 2.c): Department of Dramatic Arts Self-Study

REGRETS: Mr. Patrick Beard, Dean Ian Brindle, Professor Donald Brown

1. Approval of Minutes

The minutes of the Senate Governance Committee meeting #6 (2006-07) held February 19, 2007 were circulated prior to the meeting.

MOVED (Siegel/Vanderlee)

That the minutes of the Senate Governance Committee meeting #6 (2006-07) held February 19, 2007 be approved.

CARRIED

2. Academic Program Review Self-Study Documents

Chair Connolly welcomed the guests who would be presenting their respective Department's Self-Study document to the Committee. She noted that the role of the Committee is to oversee the process as outlined in the Faculty Handbook and to review the list of those to be interviewed by the reviewers, including the students.

a) Department of Visual Arts Self-Study

Professor Bridge presented the Department of Visual Arts Self-Study to the Committee. Professor Bridge agreed to include a preamble with context about the process used in the development of the report to assist the reviewers in their evaluation. The following motion was then presented for the consideration of the Committee.

MOVED (Vanderlee/O'Brien)

That the Department of Visual Arts Self-Study be approved pending receipt of the list of those to be interviewed to be submitted to the Chair of the Senate Governance Committee.

CARRIED

b) Department of Modern Languages, Literatures and Cultures Self-Study

Professor Koustas presented the Department of Modern Languages, Literatures and Cultures Self-Study to the Committee. Professor Koustas agreed to include a preamble with context about the process used in the development of the report to assist the reviewers in their evaluation. The following motion was then presented for the consideration of the Committee.

MOVED (O'Brien/Blayer)

That the Department of Modern Languages, Literatures and Cultures Self-Study be approved pending receipt of the list of those to be interviewed to be submitted to the Chair of the Senate Governance Committee.

CARRIED

c) Department of Dramatic Arts Self-Study

Professor Raby and Professor Alvarez presented the Department of Dramatic Arts Self-Study to the Committee. Professor Raby agreed to include a preamble with context about the process used in the development of the report to assist the reviewers in their evaluation. The following motion was then presented for the consideration of the Committee.

MOVED (Cheel/Mathie)

That the Department of Dramatic Arts Self-Study be approved pending receipt of the list of those to be interviewed to be submitted to the Chair of the Senate Governance Committee.

CARRIED

Chair Connolly will inform the Committee when the list of those to be interviewed is received from each of the Departments.

3. Senate Election Update

Mr. Farrell provided the Committee with an update on the 2007 Senate election. Nominations are due on March 16 and the election will be held on March 30.

7. Chancellor search update (3:30 p.m.) – *in camera*

[The Committee agreed to move this timed item up on the agenda. During the *in camera* session, a confidential report from the Advisory Committee on the Appointment of the Chancellor dated March 14, 2007, was distributed to the Committee.]

The Chair noted that a motion was required to move *in camera*.

MOVED (Sadava/O'Brien)

That the Governance Committee move *in camera*.

CARRIED

The Committee moved *in camera* at 3:31 p.m.

The Committee resumed **open session** at 3:45 p.m.

[During the *in camera* session, the Committee discussed and approved a recommendation from the Advisory Committee on the Appointment of the Chancellor. Following the discussion, the confidential reports were returned to Mr. Farrell.]

10. Presidential Search Process

The Committee agreed to move this item up on the agenda.

The Committee continued its discussion of the Presidential search process as directed by Senate on December 7, 2005. The Governance Committee has provided updates to Senate on its discussions regarding this matter.

The Committee agreed that the Presidential search process should be a closed confidential process. It is within this context that the Committee would present a recommendation for the consideration of Senate.

Following discussion, the following motion was proposed.

MOVED (Cheel/Vanderlee)

That the three individuals appointed by Senate to the Committee on the Presidency be given clear expectations about their role and the need to keep Senate informed during the process, within the limits of confidentiality and in camera procedures; and that a special meeting of Senate be held for a structured consultation to hear the report of the Committee on the Presidency regarding the chosen candidate in which all members of the Committee would be invited to attend; and that the special meeting of Senate be held at least two days before a recommendation is to be presented to the Board of Trustees by the Committee on the Presidency.

CARRIED

Pending approval of the motion by Senate, the recommendation will be forwarded as advice to the Board of Trustees.

Article 11 a) of the *Brock University Act* gives the Board of Trustees the authority to appoint the President and Vice-Chancellor following consultation with Senate. FHB I: 3.2 outlines the procedures for the Appointment/Reappointment of Presidents.

4. Senate Chairs, Vice-Chairs, and Secretaries Meeting March 28

Chair Connolly informed the Committee that the next meeting with the Senate Chairs, Vice-Chairs and Secretaries is scheduled for March 28 in the E-Classroom. The purpose of the meeting is to share information that will help the Committees work more efficiently and effectively within their mandates. This meeting is part of the series of meetings held throughout the year. Included on the agenda for this meeting is a review of FHB II: 8.2 with respect to Committee responsibilities and amendments to the Faculty Handbook.

5. Amendment to FHB II: 8.2 - Committee Responsibilities

Chair Connolly will review the report during the next meeting with the Chairs, Vice-Chairs and Secretaries scheduled for March 28 and report back to the Committee.

6. Amendment to FHB II: 6.2 - Role of Committee Chairs, Vice-Chairs and Secretaries

The Committee reviewed the proposed amendments to FHB II: Sections 6, 7, 8 and 9 which clarify the roles of Senate Committee Chairs, Vice-Chairs and Secretaries and updates the procedures related to the electronic format for Senate meetings and materials.

MOVED (Vanderlee/O'Brien)

That the Governance Committee recommend to Senate that the amendments to FHB II: Sections 6, 7, 8 and 9 be approved as proposed.

CARRIED

8. Student Senator Committee Membership Change

Chair Connolly informed the Committee that student Senator Alison Grevatt has replaced Damien O'Brien as the undergraduate student representative on the Student Appeals Board.

9. Addition to Governance Committee Terms of Reference re University Committees

During the previous meeting of the Chairs, Vice-Chairs and Secretaries it was agreed that the Governance Committee should amend its mandate to include the responsibility to annually update the list of Committees with University-wide responsibilities. The list would be provided annually to Senate for information. The amendment would be made as an editorial change to the terms of reference.

11. Ad hoc vs. Standing Sub-committee of Governance for Applications for Faculty or School Status

The Committee agreed to take no action on this item at this time as all recommendations for variations of faculty or school status would be considered and decided by Senate.

12. Other Business

There was no other business.

13. Next Meeting

April 18, 2007

14. Adjournment

The meeting adjourned at 4:32 p.m.