

MINUTES OF MEETING #3 (2007-08)

**SENATE GOVERNANCE COMMITTEE**

WEDNESDAY, OCTOBER 3, 2007, 3:00 PM

SANKEY CHAMBER, MACKENZIE CHOWN COMPLEX

PRESENT: Professor Rick Cheel (Chair), Professor Tansu Barker, Mr. Patrick Beard, Professor Irene Blayer, Dr. Terry Boak, Professor Maureen Connolly, Mr. Mike Farrell (Recorder), Dean Martin Kusy, Professor William Mathie, Mr. Tim Ribaric, Dean David Siegel, Professor Mary Louise Vanderlee

ALSO

PRESENT: Dean Marilyn Rose (for item #2)

REGRETS: Mr. Justin Carre, Mr. Damien O'Brien

**1. Approval of Minutes**

The minutes of the Senate Governance Committee meeting #2 (2007-08) held September 12, 2007 were circulated prior to the meeting.

**MOVED** (Mathie/Vanderlee)

**That the minutes of the Senate Governance Committee meeting #2 (2007-08) held September 12, 2007 be approved.**

**CARRIED**

**4. Committee responsibilities for the Undergraduate Program Review process**

The Committee agreed to consider agenda Item 4 at this time.

Mr. Beard provided an overview of the undergraduate program review process in the context of the Governance Committee's role as outlined in the documents circulated during the meeting including *Academic Reviews 2006-07*; *Academic Review Inventory* dated October 1, 2007 and, *Academic Reviews (2006-2012) Brock University Departments and Centres* dated April 25, 2007.

The Committee's role is to confirm in its report to Senate that the process for each review has been followed. Mr. Beard noted that several reviews are currently underway, many of which the Governance Committee will receive during the coming year.

Senate approved a series of amendments to the Academic Program Review Policy, Section III: 20 of the Faculty Handbook, on May 30, 2007.

During discussion, it was noted that the Committee may want to review the Academic Program Review Policy at a later date.

**2. Status of the Faculty of Graduate Studies**

Professor Cheel recognized Dean Rose who was attending the meeting to take part in the discussion regarding the status of the Faculty of Graduate Studies.

During the Senate meeting held on September 26, 2007, the question of Faculty of Graduate Studies representation on Advisory Committees was raised, particularly with respect to references in the Faculty Handbook where it states that each Faculty should be represented.

As it would take time to review the Faculty Handbook, an ad hoc solution was presented with respect to Faculty of Graduate Studies representation on the Advisory Committee for the search of the Vice-President, Research. The Governance Committee does not have the authority to determine the final membership of this Advisory Committee, but can recommend a course of action.

**MOVED** (Connolly/Blayer)

**"That the Governance Committee recommend to the President and the Provost and Vice-President, Academic the addition of a full-time tenured faculty member from the Faculty of Graduate Studies to be seated on the Advisory Committee for the search of the Vice-President, Research."**

**CARRIED**

The Committee agreed that there is a need to review relevant sections of the Faculty Handbook to make it consistent with respect to the status of the Faculty of Graduate Studies. Following a review and with a report on the findings of the Senate Graduate Studies Committee, the Governance Committee would further discuss the matter of the status of the Faculty of Graduate Studies.

**MOVED** (Barker/Connolly)

**"That the Governance Committee ask the Senate Committee on Graduate Studies to recommend revisions to sections of the Faculty Handbook that are relevant to the Faculty of Graduate Studies and that a report on their findings be submitted to the Governance Committee."**

**CARRIED**

**3. Process regarding Advisory Committees for the appointment/reappointment of senior academic officers**

The document drafted by Professor Cheel, *Possible revision of the procedure by which the Senate Governance Committee shall provide nominations for Advisory Committees for positions in the Senior Administration* dated October 3, 2007, was distributed to the Committee.

Professor Cheel noted that during the 551<sup>st</sup> meeting of Senate held September 26, 2007, a motion was passed to temporarily revise the existing procedure for selecting members of advisory committees for the appointment or reappointment of Deans and the new position of Vice-President, Research.

In response to the motion, a call for nominations, on behalf of Senate, was issued to all Deans, Chairs and Directors on September 28 with nominations to be received by midnight October 3. Faculty members that had been nominated by the Governance Committee were notified of the change to the procedure by the Chair of the Governance Committee. Those previously nominated by the Governance Committee and all new nominations would be submitted to the Provost and Vice-President, Academic on October 4 for consideration for membership to the four Advisory Committees.

Two issues arose during the Senate meeting that are addressed in the report noted above regarding the nomination process – there was no time for solicitation of nominations and no historical information regarding past service considered in recommending names for advisory committees.

Following discussion on the methods for addressing the two issues, the Committee agreed it would review the existing practices and rules regarding the selection of members for such committees. The Committee agreed to continue the discussion at its next meeting.

**5. Organizational nomenclature review**

Due to time constraints, this item was deferred to the next meeting of the Committee to be held on November 7.

**6. Other business**

There was no other business.

**7. Adjournment**

The meeting adjourned at 4:35 p.m.