

**MINUTES OF MEETING #3 (2007 - 2008) OF THE  
SENATE RESEARCH AND SCHOLARSHIP POLICY COMMITTEE  
HELD ON WEDNESDAY, DECEMBER 12th, 2007 AT 10:30AM - 12:00PM  
IN MC D350-L**

**PRESENT:** Dr. Nota Klentrou (Chair), Dr. Sandra Bosacki, Dr. Ian Brindle, Ms. Frances Chandler, Dr. Patricia Debly, Dr. Tamara El-Hoss, , Ms. Iva Matthews, Dr. Cheryl McCormick, Dr. Bulent Menguc, Dr. Joffre Mercier, Dr. Bozidar Mitrovic, Dr. Lynn Rempel, Dr. Marilyn Rose, Dr. Angus Smith, Dr. Barry Wright, Ms. Judy Maiden (Recorder)

**REGRETS:** Dr. Terry Boak, Ms. Margaret Grove

**ARRIVED AFTER MEETING START:** Dr. Patricia Debly

**Introductions / Welcome** (Nota Klentrou)

**1. Approval of Agenda**

**MOTION** that the agenda be accepted with the addition - that the Postdoctoral Fellow policy and Intellectual Property policy be looked at together.

Ian Brindle asked for this addition to the agenda

**MOVED** (Mercier/Mitrovic)

**CARRIED**

**2. Approval of Minutes of Previous Meeting**

**MOTION** that the minutes be accepted as circulated.

**MOVED** (El-Hoss/Brindle)

**CARRIED**

**3. Business Arising**

Sub-committee reports

3.1 Best Practices

(Sandra Bosacki/Frances Chandler)

- i. Met this week and revisited the actions and goals being worked on in the group. The main one being the SMART goal Professional Writing Consultant. The group is trying to think of ways writing connects to scholarship. Frances Chandler sent an email to the Deans with questions regarding mentoring - one answer was received from the Faculty of Mathematics and Science stating they do this within their Faculty, but the other Faculties think that the Council of Academic Deans (CAD) should be discussing this issue. It was decided that the Deans may prefer to discuss this issue at CAD as they can then collectively meet to discuss it.

**ACTION** Frances Chandler to contact Lise Laroche to have this issue placed on the Council of Academic Deans (CAD) agenda for today.

### 3.2 External recognition/ Raising our Profile

(Nota Klentrou)

Nota Klentrou contacted Lise Laroche to ask to have added to the agenda for discussion at the Council of Academic Deans (CAD) that the addition of the lay summaries of proposals be added to annual reports in order to create a database in terms of who is doing what in awards. The Deans will let us know if it is possible to do. This database may be difficult to maintain.

### 3.3 Financial

(Marilyn Rose)

- i. The sub-committee will ask the Council of Academic Deans (CAD) if the questionnaire can be revamped for how many dollars they spent for internal spending on research. The old survey did not meet their goals. If approved, they will revamp the questions to ask where are the dollars for internal research funding spent. Marilyn Rose is investigating what other universities who have similar dollars and students are doing in order to get an overall perspective by the end of the year for this sub-committee's goal.
- ii. Ian Brindle suggested that David Petis may unearth research opportunities through his daily work.

**ACTION** Marilyn Rose will find out what other universities are doing in order to compare.

### 3.4 Intellectual Property/Postdoctoral Fellow Policies

(Ian Brindle)

Ian Brindle has reviewed the policies on Ownership of Student – Created Intellectual Property and Policy on Integrity in Research and Scholarship and sent a letter to Terry Boak to present his findings. Both documents are to be reviewed and revamped by Maureen Murphy, Legal Advisor of the Office of Research Services (ORS) to ensure that the Policy document clearly articulates Brock University's policies, and that subsection 23 reflects the policy and provides more detailed guidance for faculty members who must deal with intellectual property created by students and other persons who may be involved in the generation of intellectual property. It is anticipated a report will be ready in the New Year.

Observations and questions noted were as follows;

- a. The two policies do not match. The university policy on IP does not match the faculty handbook Section III. Subsection 23 and Policy on Integrity and Research need to be articulated.
- b. Both the Postdoctoral Fellows and Intellectual Property policies need to be edited.
- c. It was asked in regard to the IP item if there is a general dispute resolution segment in this policy and if there were a dispute where would people go to help with these disputes. There are no references made in this policy with regards to a process for dispute resolution.
- d. The hope is to have a letter that will outline all IP issues prior to students and others working.
- e. Postdoctoral Fellows (PDF) point 22.1 - 7 - if either faculty member or PDF get "Non exclusive rights" what does it mean? It means that Brock can use the data or research, but does not own them.
- f. There is a whole range of IP policies across Canada. For example, in regards to the writing of a compendium thesis by a student there are copyright laws pertaining to the published articles that are being placed in the compendium.

#### **4. New Business**

- a. Institute for International Issues in Accounting (Nota Klentrou)
  - i. Nota Klentrou contacted the Faculty of Business and let them know our concerns in regard to their proposal for an institute.
  - ii. Nota Klentrou provided the committee's comments and feedback to Don Cyr and these will be looked at and incorporated into the proposal and the proposal will be resent to this committee in the new year. She noted that the previous proposal was meant to be a draft only.
- b. Centre for Sport Capacity (Ian)

Discussion regarding this proposal focused on clarifying the expected research outcomes and indicating what funding has been obtained to date by the applicants.

**ACTION** Ian Brindle to contact John Corlett for clarification.

- i. It was noted that the centre is unique to Canada.
- ii. It is still unclear to this committee what constitutes an Institute and a Centre. We should ask the Governance Committee for a definition of Academic Centre, Research Centre and Institute. Resource implications also need to be addressed as well. e.g. Directors are compensated differently in academic centres versus

research centres versus institutes. This could be a Faculty Association issue as it is complicated as are the differences.

**ACTION** Nota Klentrou is to contact the Governance Committee Chair to look into these questions - What is an Academic Centre, Research Centre or Institute and what the differences are.

- iii. For Graduate Studies we would like graduate students to be attached to these centres, but we need to be clear for students and in light of the future direction of the university.

## **5. Updates and Information Items (Committee)**

Nota Klentrou submitted two Motions to Senate today - **THAT Senate approve the formation of the Centre for Muscle Metabolism and Biophysics for a term of five years, from September 1, 2007 to August 31, 2012.**

and

**THAT Senate approve the amendment of University Policy on Animal Care and Use to ensure compliance with the Canadian Council on Animal Care and Use guidelines.**

## **6. Other Business**

Concern was expressed as to where the process is currently at for finding a Director for the Office of Research Services. Nota Klentrou sent a letter to Terry Boak and Ian Brindle in October regarding the hiring of this individual. The response received was to have the Vice-President, Research hired first, in step with the hiring of the Director.

Ian Brindle discussed the VP update and indicated that Janet Wright & Associates from Toronto are conducting the search. The VP Research adjudication committee has met once.

**MOTION** to adjourn

**MOVED** (Mercier/Menguc)

**CARRIED**

Date of Next Meetings:

January 14<sup>th</sup>, 2008

March 3rd, 2008

April 14<sup>th</sup>, 2008

June 2nd, 2008

All meetings to be held in: MC D350-L Research Services/Graduate Studies Boardroom.

**7. Adjournment**

11:25am