MINUTES OF MEETING #3 (2006- 2007) OF THE

SENATE RESEARCH AND SCHOLARSHIP POLICY COMMITTEE

HELD ON TUESDAY, NOVEMBER 29th, 2006 AT 3:00PM - 4:00PM

IN MC D350-L

PRESENT: Dr. Barry Wright (Chair), Dr. Terry Boak, Dr. Sandra Bosacki, Dr.

Patricia Debly, Mr. Ron Dubien, Dr. Tamara El Hoss, Ms. Pam Jacobs, Dr. Bozidar Mitrovic (Vice-Chair), Dr. Bulent Menguc, Dr. Michael Owen, Dr. Lynn Rempel, Dr. Linda Rose-Krasnor, Dr. Stan Sadava, Dr.

David Siegel, Ms. Judy Maiden (Recorder)

REGRETS: Ms. Frances Chandler, Ms. Michelle Green, Dr. Marilyn Rose

Introductions / Welcome

(Barry)

1. Approval of Agenda

No additions to agenda

2. Approval of Minutes of Previous Meeting

MOVED (Siegel/Bosacki)

THAT the minutes of the Senate Research and Scholarship Policy Committee meeting held on October 25th, 2006 be approved.

CARRIED

3. Business Arising

a. Workplan for 2006-07

Objective: Set committee goals for this year and recommended priorities for future years.

Report from Sub-committee Chairs

Sandra (Chair), Fran, Linda, Sandra, Stan - Best Practices

Goal: To promote successful grant applications, increase the opportunities for consultations regarding grant writing (e.g., provide funding for external expert reviewers to provide feedback on drafts of grant applications - before the submission date).

• Suggestions were made that dialogue and networking with other colleagues would be useful. It was thought that the university would support seeking other opinions from important people who have had experience writing grants.

Goal: Increase research grant application internal review process - encourage and support all Faculties to develop Grant-Writing groups that include peer review and faculty mentoring - for both faculty and students).

- Invest in grant assistance by creating positions as grant writing assistants and provide release time stipends
- To internal faculty members and staff external faculty
- An honorarium may need to be provided if expertise is to be brought in possibly at a cost of \$100.00 \$150.00
- We need to do an assessment to see what other institutions do
- There may be people here who have the abilities that may be willing, but maybe not high numbers
- Should workshops be focused on broader disciplinary groups?

Goal: Increase funding for research workshops (for both faculty and students) such as grant writing workshops, tips for collaborative research, etc.

Goal: Create/re-design internal research award programs to include Research Teaching Stipends travel to conferences, etc.

Ron (Chair), Bozidar, Michelle, Tamara - Raising our Profile

Goal: Develop a research database

Goal: Improve the researchers profile on the web site

• Link to individual sites

Goal: Internal Communication strategy – Deans, Directors, Chairs – how to promote it? Encourage people to apply for Royal Society of Canada by providing support and encouragement

Goal: Other universities are further along in promoting the profiles – we need to look at how this can be accomplished

- Best way to look at what practices to adopt
- May be able to work with the Office of Communications
- University of Guelph was sited as they have a very sophisticated research group

Pam (Chair), Bulent – Interdisciplinary / NetworkingGoal: Create a keyword searchable database of faculty areas of research

- Capture the information from the web pages of faculties
- Could be limited in the ability to gather the information this way
- Google searches could help to gather information
- To take a look at the alternatives on how it is being put up
- Questions to ask Why are we doing these searches? What are we doing now? Where are we now and in the future?

Goal: Create a campus database of faculty publications (the library can help with this)

- List of publications
- Possibility of using lists of publications from Brock News
- To use this information to show what faculty are doing in regard to publications
- Book chapters
- To promote faculty there is a need to work with the Deans, Chairs and other faculty members

Barry (Chair), David – Financial

Goal: Benchmark existing financial support (internal and external benchmarking)

- Direct financial support for research (e.g. internal SSHRC, Deans Awards start up grants, CRC, etc.)
- Indirect support (conference support)
- PhD programs support provided (administration, space, teaching)
- Examine the "mix" are we supporting the right things?
- Need to look at where our money is being spent
- May not be able to break the information down at the present time
- We can track back to four year's time to see success rates for SSHRC, CIHR etc.
- Need to try to find a correlation between grant developing skills and future success rates.
- Could send out a survey in regard to workshops attended
- Need to track most successful people and see why they are successful

Appendix

It was agreed that each sub-committee would work towards completing their chosen goals for the year.

4. New Business

a. External Review of the Office of Research Services (Michael)

The Review Committee will be looking at the Office of Research Services and linkages and interactions between a variety of other groups throughout the institution, such as; Animal Care and Use Committee, Research Ethics Board, Canada Research Chairs and Chancellor's Chairs for Research Excellence, Senate Research and Scholarship Policy Committee as well as Deans and faculty members.

5. Other Business

None

6. Date of Next Meetings:

Monday, January 15th, 2007 from 9:30am – 11:00am Monday, February 12th, 2007 from 9:30am – 11:00am Monday, March 12th, 2007 from 9:30am – 11:00am

All of the above meetings will be held in MC D350-L (Research Services/Graduate Studies Boardroom)

Adjournment

(4:00pm)

Appendix

Barry (Chair), David – Financial

Future Financial Goals might include:

- Examine ways to increase financial support in "targeted" areas (internal or external support)
- Develop a "Research Productivity" / "Research Focus" database who are our stars? Developing stars? What areas are we focusing upon?
- Increase Funded Chairs (Possible goal: one per Faculty)
- Database of possible external funding sources (use: contact faculty in selected areas about alternative funding sources)
- Lobby Government example, continued support for programs like the Canada Research Chairs
- Additional course relief for targeted researchers number proposed
- Survey Faculty and Librarians to solicit input around priorities space for research, time for research, financial support for research