MINUTES OF MEETING #4 (2006- 2007) OF THE

SENATE RESEARCH AND SCHOLARSHIP POLICY COMMITTEE

HELD ON MONDAY, JANUARY 15th, 2007 AT 9:30AM - 11:00AM

IN MC D350-L

PRESENT: Dr. Barry Wright (Chair), Dr. Terry Boak, Dr. Sandra Bosacki**,** Ms. Frances Chandler, Dr. Patricia Debly, Ms. Michelle Green, Dr. Tamara El Hoss**,** Ms**.** Pam Jacobs**,** Dr. Bulent Menguc**,** Dr. Bozidar Mitrovic (Vice-Chair), Dr. Michael Owen, Dr. Marilyn Rose, Dr. Linda Rose-Krasnor, Dr. Stan Sadava**,** Dr. David Siegel, Ms. Judy Maiden (Recorder)

REGRETS: Mr. Ron Dubien, Dr. Lynn Rempel

Introductions / Welcome (Barry Wright)

1. Approval of Agenda
No additions to agenda

2. Approval of Minutes of Previous Meeting

MOVED (Mitrovic/Jacobs)

THAT the minutes of the Senate Research and Scholarship Policy Committee meeting held on November 29th, 2006 be approved.

CARRIED

3. Business Arising

a. Workplan for 2006-07
To review committee goals for this year.
To receive reports from sub-committees.

Best Practices Committee- **Sandra Bosacki (Chair)**
Dr. Bosacki reviewed the items previously reported at the last meeting and noted that this committee would be meeting on January 16th to review its SMART goals for the upcoming year. A report would be provided at the next meeting.

Raising our Profile Committee- **Bozidar Mitrovic**

The suggestions from this committee as to how we can improve our profile include:

Using the web page more effectively as a faculty member promotion tool;
Encouraging people to seek external awards such as Royal Society of Canada, Steacie or other prestigious awards;
Researching what other universities do to promote faculty members; and
Creating a research database (link).

Interdisciplinary / Networking **- Pam Jacobs (Chair)**

The suggestions from this committee as to how we can improve our ability to facilitate networking among researchers include:

Creating a searchable data base that:
Is open to the public that includes researcher publications, interests, etc. and use searchable key words;
Acts as a connector for faculty to locate others who may wish to collaborate, and to provide students with information on faculty members with whom they may want to study; and
Can be accessed for promotional purposes e.g when contacted by the press.

The first step in creating a data base is to determine what data is already being collected on various data bases here at Brock e.g. YLC-CURA, ORS, and to determine how information can be shared on campus.

Identify key researchers for external recognition **- Michael Owen (Chair)**

The suggestions from this committee as to how we can improve in the area of awards for exemplary individuals include:

The creation of a mechanism to identify and encourage faculty members to let their names stand for recognition for awards such as the Ontario Early researcher award (currently Kevin Kee is recipient), Order of Ontario (e.g Dorothy Griffiths) and Order of Canada (e.g. Sandra Becket).

Financial **- Barry Wright (Chair)**

The suggestions from this committee as to how we can improve in the area of financial supports include:

Preparing a report outlining where research money is currently being spent;
Assessing gaps in space and other infrastructure;
Ensuring that funding is distributed to researchers and those who will gain from the research; and
Identifying key researchers who will speak to target groups that would benefit from this association.

Action Item 1:

Committee chairs to create and report on their S.M.A.R.T. goals by the end of May. SMART means:
S - Specific
M -Measurable
A - Attainable
R - Realistic
T - Time related

Action Item 2: New member to join the Finance Committee: Marilyn Rose
New member to join the Interdisciplinary/ Networking committee: Patricia Debly

4. **New Business**

a. Policy Reviews– Radiation Safety

This policy went for review a year ago and was revised in Feb 2006. The Radiation Safety Committee is appointed by the president and comprised of those who use radioactive agents in their research, as well as a trained radiation safety officer among others. These individuals can identify where changes in the policy might be required and should be consulted when a review of the policy is being undertaken by this SR & SPC.

Restructuring of the Radiation Safety committee occurred because the university's licence was voluntarily suspended in 2005 but that suspension has been lifted in agreement with the nuclear safety commission.

Other policies to be reviewed by this committee will include:

Animal Care and Use
Postdoctoral Fellows

Michael Owen will report on the CNSC site visit at next meeting

Action:
Any review of a policy by this committee will involve the engagement of individuals who are directly involved with them.

b. Strategic Research Plan (SRP)

There is an approved SRP on the CRC web site that was approved in 2003 – 2005.
In late 2005 a consultation was undertaken with faculty and staff members at Brock, representatives from the Grad Studies committee, the Deans, Chairs, and Directors and selected members of the community.

Five thematic areas were identified that are considerably broader than in the previous plan.
An effort has been made to ensure that each faculty member can find a niche within each of the thematic areas that is inclusive of the kind of research that they do.
The plan will be presented to CAD (Committee of Academic Deans) for agreement and then to the Senate for information and advice.

Action:
The support of this committee is sought as are suggestions and advice.

5. Updates and Information Items

    a. Letter from David Butz, Director of the MA Program in Social Justice and Equity Studies.

Correspondence was received from David Butz dated December 14, 2006. The letter was circulated regarding the care and use of animals. Discussion arose as to current Brock policies related to animal care. We meet all mandated standards as per a review undertaken a year ago.

MOTION: (Menguc/El Hoss)

To receive the letter and to circulate it to members via email after the meeting.
(Vote: 14-0-1 abstention) **CARRIED**

Action:
This committee will review policies related to animal care and use. ACUC CCAC Guidelines are the best internationally. Brock subscribes to these guidelines fully – ACUC policy is currently under review and will be reviewed by the Animal Care and Use Committee before coming to our committee.

6. Other Business

Action Items for the next meeting:

All sub-committees are to provide S.M.A.R.T. goals and updates;
All committee members will review policy and the Strategic Research Plan

7. Date of Next Meetings:

    Monday, February 12th, 2007 from 9:30am – 11:00am
    Monday, March 12th, 2007 from 9:30am – 11:00am

    All of the above meetings will be held in MC D350-L
    (Research Services/Graduate Studies Boardroom)

8. Adjournment 11:00am