## Portfolio Submission Department of Visual Arts Brock University

Portfolios are a required part of the admissions program for students applying to the following programs:

- -Studio Art (3 Year Pass Degree)
- -Studio Art (4 Year Honours Degree)
- -Concurrent Education Intermediate/Senior (with focus on Studio Art)

Students applying to the History of Art & Visual Culture program are not required to submit a portfolio.

Your portfolio submission must contain two elements:

- 1) a letter of intent
- 2) a digital portfolio of 15-20 of your artworks

We must receive your complete submission by **Friday**, **February 7**<sup>th</sup>, **2014** in order to consider your application for studies beginning September 2014.

All portfolio submissions must be digital. <u>Please DO NOT send original artworks to</u> us.

## **Letter of Intent**

We would like to find out more about you, what motivates, challenges and inspires you in your creative process. Your letter of intent should describe your reasons for wanting to study visual arts. Please consider how your answers may enhance or contribute to our understanding of your portfolio work as we view it. Your letter of intent should not exceed 300 words. Artist statements are also welcome but not mandatory.

Please submit your letter of intent as a Word document (.doc) and include it on a CD-R/DVD-R. You may include this letter on the same CD-R/DVD-R as your digital portfolio. Please be sure to clearly label it as your letter of intent.

## **Digital Portfolio**

Work submitted may demonstrate a range of media explored. The portfolio should be 15-20 works (do not submit more than 20 pieces).

Digital files accepted: jpg, psd, tif, video (mov, wmv, flv, mp4), music (mp3) and PDF documents. For good image quality and fast upload, your image files should be sized around 1024 x 768px @72 dpi, 2MB or less. Please keep video files under 120MB each and 2-3 minute clips.

Label each file as follows:

01 LastName, Title, Year 02 LastName, Title, Year

Please include an image list that corresponds with the digital portfolio as a Word document (.doc). The image list should include:

01 LastFirstName, Title, Media, Dimensions, Date Completed

Your portfolio must be submitted on a CD-R or DVD-R. <u>Please DO NOT send original artworks to us</u>. Please title your CD-R/DVD-R and provide a <u>labeled case with your full name</u> (as submitted on your application) <u>OUAC reference number</u> (if applicable), and date of birth.

The deadline for submitting your letter of intent and digital portfolio is **February 7**, **2014** for admission the following September. The portfolio and letter of intent must be sent together in a strong, reusable package and must be accompanied by sufficient return postage. Portfolios sent without sufficient return postage will not be returned to the applicant.

Please send the portfolio and letter of intent to:

Portfolio Review Committee Department of Visual Arts Brock University 500 Glenridge Avenue St. Catharines, ON L2S 3A1

Please do not hesitate to get in touch if you have any questions about this process. Questions should be directed to the Chair of Visual Arts, Dr. Keri Cronin (keri.cronin@brocku.ca)